

CITY OF MT. MORRIS
Downtown Development Authority Meeting
March 19th, 2025
1:30 P.M.

1. **MEETING CALLED TO ORDER:** Chairperson, Lou Templeton
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES:** Regular meeting minutes of February 19th, 2025.
5. **COMMUNICATION:**
None.
6. **APPROVAL OF TREASURER REPORT**
7. **PUBLIC COMMENT**
8. **UNFINISHED BUSINESS:**
None.
9. **NEW BUSINESS:**
 - a. **Presentation of the Wreath Decorating Contest Trophy to Hungry Howie's**
 - b. **Maintenance Agreement for the DDA parking lot**
 - c. **2025 Food Trucks / Vendor Ordinance**
 - d. **2026 – 250 years United States Celebration**
 - e. **Consumers light posts**
10. **PUBLIC COMMENT**
11. **DDA MEMBER COMMENTS**
12. **ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

b. 2025 Food Trucks

Matt Gunn stated that he has a lot of food truck owners contacting him for this year's event. He was questioning if the price will stay the same.

Lou Templeton stated that everyone agrees to keep the food truck fee the same.

Shirley Corcoran requested a copy of the new Mobile Transient Vendors ordinance at the next meeting.

Matt Gunn stated that he can get about 8-10 trucks figured out, schedule the port-a-potties and make sure the tents are still available.

Mayor Sara Dubey questioned if anyone knows when the school is going to begin working on the park. She stated that she will reach out to someone from the school to try and get the work dates. She also asked DDA member Erika Ratkov to assist her in working and scheduling vendors.

Erika Ratkov suggested that the food truck event and the DDA expand their social media. She suggested posting the food truck event to other event pages that belong to Genesee County. She also suggested hiring a photographer for the events.

Matt Gunn suggested instead of hiring a photographer to have someone from City Council or a DDA member take pictures of the event and post them to social media.

Chris Dixon stated that he does agree, we should be utilizing the food truck Facebook better.

Rich Young asked Erika Ratkov to take over the social media for food trucks.

Erika Ratkov stated that she would work on the pages and work on the social media part of the event.

Lou Templeton questioned if anyone was able to be at the park by 3pm to help set the event up.

Chris Dixon stated that he would most likely be able to be there by 3pm to help set up.

Lou Templeton asked if anyone had any suggestions on the music for the event.

Mayor Sara Dubey stated that he liked the DJ from last year and suggested asking John Vance.

Rich Young questioned the dates for what Thursday's they would have the event for 2025.

Matt Gunn stated that the first Thursdays would be May 1st, June 5th, July 3rd, and August 7th. He also asked everyone their opinion on the July 3rd date.

Erika Ratkov stated that if there are fireworks again that she thinks the July 3rd date would be best.

Chris Dixon stated that he thinks July 3rd would be good but just have to make sure there are enough people around to help organize it.

Matt Gunn also suggested letting food trucks know to be set up in the park by a certain time.

c. Discussion on other possible events to host

Chris Dixon suggested doing something like a monster mash for the fall and would like to find something to do for the wintertime.

Mike Cummings stated that he will sponsor a hot coco event if DDA decides on doing that.

Lou Templeton suggested working on an event for Halloween first.

Chris Dixon stated that Sam from the farm would probably be willing to do an event again.

Lou Templeton questioned whether they would have the farm come to the park or to Chris Dixon's property.
Chris Dixon said that he didn't care if it was at his property.

Lou Templeton stated we should do it at Chris Dixons and figure out a date for the event.

Shirley Corcoran stated that the Saturday before easter the Kawanis and Church are having an easter egg hunt at the park.

PUBLIC COMMENT

Wayne Walter – Questioned how we would get new light poles in the city.

Lou Templeton stated that they are all owned by consumers so they would have to replace them.

DDA MEMBER COMMENTS:

Rich Young requested to find out what DPW roles are for building/maintaining landscaping and berms in the city. He stated that the signs going in and out of the city need landscaping.

Lou Templeton requested that DPW Superintendent Paul Zumbach come to the next meeting.

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:38 p.m.**

April Niedecken, City Treasurer



CITY OF MT MORRIS
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 MT MORRIS MI 48458-2020

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 contact us at:

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Huntington Public Funds Analyzed Checking

Account: -----2498

Statement Activity From: 02/01/25 to 02/28/25		Beginning Balance	\$67,342.95
Days in Statement Period		Debits (-)	102.55
28		Electronic Withdrawals	102.55
Average Ledger Balance* 67,254.40		Ending Balance	\$67,240.40
Average Collected Balance* 67,254.40			

* The above balances correspond to the service charge cycle for this account.

Other Debits (-)

Account:-----2498

Date	Amount	Description
02/03	91.55	BUS ONL TFR TO CHECKING 020325 XXXXXXXX1386
02/20	11.00	BUS ONL TFR TO CHECKING 022025 XXXXXXXX6787

Balance Activity

Account:-----2498

Date	Balance	Date	Balance	Date	Balance
01/31	67,342.95	02/03	67,251.40	02/20	67,240.40

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1. Tell us your name, your business's name (if appropriate) and the Huntington account number (if any).
2. Describe the error or the transaction you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
3. Tell us the dollar amount of the suspected error. We will investigate your complaint or question and will correct any error promptly.

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	02/28/2025	NORMAL (ABNORMAL)	MONTH 02/28/2025	INCREASE (DECREASE)	BALANCE	NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY										
Revenues										
Dept 000										
248-000-402.000	CURRENT PROPERTY TAXES	16,000.00		17,451.12		0.00		(1,451.12)		109.07
248-000-445.000	CURRENT PROPERTY TAX PENALTY	100.00		108.29		0.00		(8.29)		108.29
248-000-675.100	FOOD TRUCK REVENUE	3,000.00		1,270.00		0.00		1,730.00		42.33
Total Dept 000		19,100.00		18,829.41		0.00		270.59		98.58
TOTAL REVENUES		19,100.00		18,829.41		0.00		270.59		98.58
Expenditures										
Dept 103 - AUTHORITY BOARD										
248-103-701.000	SALARY & WAGES	6,240.00		2,851.81		0.00		3,388.19		45.70
248-103-714.000	FRINGE BENEFITS	2,500.00		893.42		0.00		1,606.58		35.74
248-103-740.000	OPERATING EXPENSE	4,000.00		3,987.75		11.00		12.25		99.69
248-103-880.000	COMMUNITY PROMOTIONS	1,500.00		0.00		0.00		1,500.00		0.00
248-103-940.000	RENTAL	1,200.00		391.04		91.55		808.96		32.59
248-103-970.000	CAPITAL OUTLAY	2,000.00		0.00		0.00		2,000.00		0.00
248-103-971.000	LAND ACQUISITION	10,000.00		0.00		0.00		10,000.00		0.00
Total Dept 103 - AUTHORITY BOARD		27,440.00		8,124.02		102.55		19,315.98		29.61
TOTAL EXPENDITURES		27,440.00		8,124.02		102.55		19,315.98		29.61
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:										
TOTAL REVENUES		19,100.00		18,829.41		0.00		270.59		98.58
TOTAL EXPENDITURES		27,440.00		8,124.02		102.55		19,315.98		29.61
NET OF REVENUES & EXPENDITURES		(8,340.00)		10,705.39		(102.55)		(19,045.39)		128.36